

## How to schedule an Education Abroad Advisor Appointment

1. [Sign into Navigate](#) and click **Make an Appointment** on the right side.
2. Choose **Research, Study Abroad & Exchange Programs**
3. Choose **See an Education Abroad Advisor**
  - Do you need to talk about finances, payment, scholarships, and other money topics? [Please follow the instructions here.](#)
  - Have you met with a Peer Advisor? If not, [follow the instructions here](#) before you meet with an EA Advisor.
4. Pick your appointment reason: **Education Abroad Adv Appt.**
5. **Choose your location:** *International Programs, Butterfield Terrace.*
6. Scroll down and look at the left side of the page to *Choose your EA Advisor*. **DO NOT LEAVE THIS BLANK.**
  - [Who is my Education Abroad Advisor?](#)
  - Not sure who to meet with? Email [abroad@umass.edu](mailto:abroad@umass.edu).
  - Leave *Course* blank.
  - Choose Virtual or In-Person. Depending on the Advisor/Time, you may only have one option.

**If you choose the wrong EA Advisor, your appointment will be cancelled**, so check your UMass Abroad program page to confirm you're with the right person.
7. Schedule your appointment.
  - If nothing fits your schedule, [send an email to your EA Advisor](#).
8. *"Is there anything specific you would like to discuss?"*
  - Let us know what you'd like to talk about! We want to be prepared for your questions so the appointment will be a good use of your time.

### Education Abroad Advising Center Drop-In Advising is available!

Monday – Friday

10am – 4pm

No Appointment Needed!

International Programs Office, 70 Butterfield Terrace

Next to Gorman, behind the construction for the new Newman Center